

NOTICE SHEET

for preparing expert opinions

Declaration (please sign in case of agreement to review):

I have read the regulations concerning bias in the reviewing of ÖAW press publications and declare myself in no way biased towards the author / editor of the assessed manuscript.

Date: _____ Signature: _____

The Publications Committee requests that the following questions be answered **shortly** and **concisely** in the comments:

1. What is the scientific aim of the work and does it satisfy this aim?
2. Does the work satisfy the state of research in terms of content and method?
3. Does the work provide new and important findings? (novelty or other value)
4. Is the work basically worth publishing?
 - 4.1 in terms of content
 - 4.2 formally
5. Is the work editorially complete?
 - 5.1 Is a bibliography or index, if not included, necessary or desirable? (Only applies to monographies. In anthologies, index and contextualizing introduction or summary are mandatory.)
 - 5.2 Are minor changes needed?
 - 5.3 Are larger changes needed?
6. If there are illustrations:

Are all the illustrations included academically relevant and is reproduction in colour academically necessary?